

POLICY TO FILLING VACANT STATE CENTRAL COMMITTEE
SENATE DISTRICT REPRESENTATIVE VACANCIES
BY COUNTY COMMITTEES AND THE STATE CENTRAL COMMITTEE
Passed by the State Central Committee on October 28, 2023

1. References:

- a. DPH Bylaws, Art V, State Central Committee, Section 2, Nomination and Filing, lines 4 to 7, “**Any citizen residing in the State of Hawai‘i** who wishes to become a candidate for election to Party Chairperson or for election to the State Central Committee shall **file a nomination paper** with the Secretary of said County or the State Central Committee at least twenty (20) calendar days prior to the State Convention, except that papers...”
- b. DPH Bylaws, Art V, State Central Committee, Section 2, Nomination and Filing, lines 14-18, “If a member has resigned from the Party in the two (2) years prior to re-enrollment in the Democratic Party of Hawai‘i, the re-enrolled member must be a member in good standing for at least one (1) year before the next election prior to being elected Party Chairperson or for election to the State Central Committee.”
- c. DPH Bylaws, Art V, State Central Committee, Section 2D, lines 29-31, “The nomination paper of a candidate for a State Central Committee member shall be **signed by not less than five (5) certified members of the Party from the nominee’s Senatorial District or Caucuses.**”
- d. DPH Bylaws, Art VI, State Convention, Section 3D(2), Lines 25-29, “The State Central Committee members, representing Senatorial Districts, shall be **elected by the State Convention delegates from the respective Senatorial Districts**; provided that two (2) representatives of different genders shall be elected from each County or a Senatorial District which covers more than one County.”
- e. DPH Bylaws, Art V, State Central Committee, Section 5D, lines 3-6. “**Any vacancy in the office of the Committee Person from a Senatorial District** or the County Representative **shall be filled by the County Committee** within which the past incumbent resided. The person filling the vacancy shall meet the requirements of the candidate for Committee Person.”
- f. DPH Bylaws, Art V, State Central Committee, Section 5F, lines 14-15. “If vacancies are not filled within forty-five (45) calendar days, the State Central Committee shall fill the vacancies.”
- g. DPH Bylaws, Art VI, State Convention, Section 4, Candidate’s Filing Fee, lines 27 to 37, “Any member of the Party wishing to be a candidate described in Article V of the Constitution of the Democratic Part of Hawai‘i shall **file a**

nomination paper with the Secretary of the State Central Committee, signed by not less than ten (10) members of the Party for candidates for statewide office and **by not less than five (5) members of the Party** for all other offices, at least twenty (20) calendar days prior to the State Convention and pay to the Democratic Party of Hawai'i a fee of ten dollars (\$10)

.....
" In the event that no papers have been filed by the filing deadline, the filing deadline should be extended until ten (10) calendar days prior to the state convention, however, no additional nomination papers shall be allowed for those positions for which papers have been filed by the filing deadline."

2. Processes

- a. The County Committee Chairperson shall announce the vacancy for a SCC Senate District representative to members of the Party residing in that District. It is suggested that at least ten (10) calendar days notice be provided.
- b. Because this is a state position, candidates shall file a nomination form with the SCC Secretary using the attached nomination form. This form is generally used at state conventions, but shall also be used to fill vacancies for consistency. The nomination form shall be accompanied by an application fee of ten dollars (\$10) made payable to the Democratic Party of Hawai'i.
- c. The nomination form shall be emailed to: secretary@hawaiidemocrats.org, cc the Executive Director at erynn@hawaiidemocrats.org and the respective County Committee Chair. Pay the ten dollars (\$10) application fee online at: https://secure.actblue.com/donate/dph_scc or send to: Democratic Party of Hawai'i, PO Box 2041, Honolulu, HI 96805 to be received not later than the deadline date for receipt of the nomination form.
- d. In the event that no papers have been filed by the filing deadline, the filing deadline should be extended until ten (10) calendar days prior to the date of the meeting at which election will take place, however, no additional nomination papers shall be allowed for those positions for which papers have been filed by the filing deadline.
- e. Upon receipt of the nomination form, the DPH Secretary shall certify that the candidate satisfies the following qualification requirements:
 - Voter in the State of Hawai'i
 - Membership in the Democratic Party of Hawai'i
 - Residency in the Senate District
 - Payment of the \$10 application fee
 - Nomination application has been signed by five (5) members of the

- nominee's Senate District.
- If a member has resigned from the Party in the two (2) years prior to re-enrollment in the Democratic Party of Hawai'i, the re-enrolled member is a member in good standing for at least one (1) year before the next election to the State Central Committee.
 - f. The DPH Secretary shall notify the County Chair of the names of the credentialed candidates within five calendar days of the deadline for submission of nomination forms.
 - g. The County Committee Chairperson shall call a meeting of the County Committee for the purpose of electing one of the nominees to fill the SCC Senate District vacancy as provided by DPH Bylaws, Art V, Section 5d.
 - h. Election shall be by plurality vote (the number of votes cast for a candidate who receives more than any other but does not receive an absolute majority.)
 - i. The County Committee Secretary shall notify the Secretary of the State Central Committee, the DPH Executive Director, and the County Chair of the results of the election and transmit a copy of the nomination forms and the application fees received from the various candidates within five calendar days of the election.

In the event that a County Committee does not fill the vacancy within 45 days of the date of the vacancy, the State Central Committee shall fill the vacancy using the above procedures, except that the announcement will be made by the DPH Chair; the secretary of the State Central Committee shall receive the nomination form and payment; and the election of a nominee to fill the vacant SCC SD vacancy may be held at a regularly scheduled or a special meeting of the SCC.

Attachment:

[SCC Nomination Form](#)

Google Forms:

[Candidate Nomination Form](#)

[Supporting Signatures Form](#)